



**LAW  
DEVELOPMENT  
CENTRE**

A Tradition of Legal Excellence

## **OFFICE OF THE ACADEMIC REGISTRAR**

### **ANNOUNCEMENT OF ADMISSIONS FOR DIPLOMA AND ADMINISTRATIVE OFFICERS' LAW COURSE FOR THE 2025/2026 ACADEMIC YEAR**

The Office of the Academic Registrar, Law Development Centre (LDC) invites applications from the general public for the following courses for the 2025/2026 Academic Year.

#### **A. DIPLOMA IN LAW OFFERED AT LDC KAMPALA CAMPUS**

- Diploma in Law course (Day) to commence on 15<sup>th</sup> September, 2025
- Diploma in Law course (Evening) to commence on 15<sup>th</sup> September, 2025
- Diploma in Law course (Weekend) to commence on 20<sup>th</sup> September, 2025

#### **B. ADMINISTRATIVE OFFICERS' LAW COURSE OFFERED AT LDC KAMPALA CAMPUS**

- Administrative Officer's Law course (Evening) to be offered from 14<sup>th</sup> April – 23<sup>rd</sup> May 2025
- Administrative Officer's Law Course (Evening) to be offered from 4<sup>th</sup> August – 15<sup>th</sup> Sep.2025
- Administrative Officer's Law course (Evening) to be offered from 27<sup>th</sup> October – 5<sup>th</sup> Dec. 2025

***NB: Teaching of short courses offered on evening study time may extend to weekend***

#### **REQUIREMENTS FOR ADMISSION**

Applicants for all courses should possess a minimum of 'O' Level (UCE) with at least five passes obtained at the same sitting or its equivalent plus a minimum of one Principal Pass and two subsidiary passes at 'A' Level obtained at the same sitting or its equivalent.

#### **HOW TO SUBMIT YOUR APPLICATION ONLINE**

1. You should access the LDC Admissions Portal at URL <https://admissions ldc.ac.ug>
2. Sign up by clicking on the **SIGN UP NOW**. Enter your Full Name, Email and Mobile Number.
3. Use a One-Time Password (OTP) sent to your Mobile phone number and or email address entered in the system to sign in the system and create a new password.
4. To fill and submit your application form, click on the **APPLY NOW** button to see the running schemes (Intakes) of your course. You will be prompted by the system to upload your supporting Academic documents after filling and submitting your form.
5. Obtain a Payment Reference Number (PRN) by clicking on the **"Pay for Form"** button. ***Please note that generation of a PRN will be enabled after uploading your supporting documents.***

6. Make a payment at any bank or banking agent offering Uganda Revenue Authority payment services or using MTN or AIRTEL Money payment options.

### **APPLICATION FEES**

All applications must be submitted online at [admissions.ldc.ac.ug](https://admissions.ldc.ac.ug). The application fee is Ush. **100,000/-** payable using a Payment Reference Number (PRN). You will be prompted by the system to upload your academic documents and generate a payment reference number (PRN).

### **PLEASE NOTE FOLLOWING**

1. Only application forms submitted online and paid for shall be processed. Incomplete applications or applications submitted without relevant supporting academic documents shall not be processed.
2. For Further details about the fees structure please use the link: <https://www.ldc.ac.ug/academics/>
3. Applicants are strongly warned against presenting falsified or other people's academic documents to support their applications for admission.

***ONLY APPLICATION FORMS SUBMITTED ONLINE AND PAID FOR SHALL BE PROCESSED***

### **DEADLINE FOR RECEIVING APPLICATIONS**

Applications should be submitted online at least 2 weeks before the commencement of the course.

For any inquiries about admissions, please contact the Admissions Office via [admissions@ldc.ac.ug](mailto:admissions@ldc.ac.ug) or +256323303967



Stephanie Lukwanzi  
**ACADEMIC REGISTRAR**