



LAW DEVELOPMENT CENTRE

STUDENTS TUITION FEES REFUND POLICY

**(UNDER SECTION 8(1) OF THE LAW DEVELOPMENT CENTRE ACT,
CAP 251)**

1.0 JUSTIFICATION

A number of students withdraw from the courses after they have been admitted. This could be due to various reasons like illness, failure to get study leave from their employers, family related problems, distance etc. This requires a student to submit a formal request to the Director withdrawing from the course and request for his/ her tuition fees to be refunded.

2.0 CURRENT STUDENT TUITION FEES REFUND POLICY

The current student tuition fees refund policy is as follows;

1. Withdrawing from the course **before the commencement** of the course; **70%** of the tuition fees paid is refunded and 30% is retained by LDC.
2. Withdrawing from the course **within one week** of the commencement of the course; **50%** of the tuition fees paid is refunded and **50%** is retained by LDC.
3. Withdrawing from the course **one week after** the commencement of the course; no refund.

However, students have raised concerns over the harsh tuition fees refund policy hence necessitating revision of the policy.

3.0 REVISED TUITION FEES REFUND POLICY

LDC shall refund tuition fees to students as follow;

- a) Withdrawal from the course **before** week 1 will attract a refund of **90%**.
- b) Withdrawal from the course during;

- i. week 1 will attract a refund of **75%**
 - ii. Week 2 will attract a refund of **50%**
 - iii. Week 3 will attract a refund of **25%**
- c). Withdrawal from the course **any time after week 3** will not attract any refund

4.0 POLICY REVIEW

This policy shall be reviewed by the Management Committee whenever deemed necessary.

5.0 COMMENCEMENT

This Policy is deemed to have come into force on the 13th day of February, 2025.



Hon. Mr. Justice Christopher Izama Madrama (J.S.C)
Chairperson
Management Committee of the Law Development Centre